

Title I Part A: Parent and Family Engagement

1. Federal funds must be used for at least one of the

following:

- Supporting schools and nonprofit organizations in providing professional development for LEA and school personnel regarding parent and family engagement strategies²
- Supporting programs that reach parents and family members at home, in the community, and at school³
- Disseminating information on best practices focused on parent and family engagement, especially for increasing engagement of economically disadvantaged parents and family members⁴
- Collaborating with community-based organizations or employers with a record of success in improving and increasing parents and family engagement

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General Considerations

Parent and Family Engagement programs and activities supported by Title I funds must be:

Allowable and Unallowable Expenditures

Strategy	Allowable Expenditures	Unallowable Expenditures
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Strategy	Allowable Expenditures	Unallowable Expenditures
Policy Development	<ul style="list-style-type: none"> • Mailings/Invitations/Newsletters • Surveys • Light refreshments (pizza, salad, pastries, coffee) for parents and family members • Transportation and childcare costs to enable parents to participate in policy-related meetings • Staff stipends to plan/participate in policy-related meetings outside contract hours • Outside contractors/guest speakers • Translation services 	<ul style="list-style-type: none"> • Stipends for parents or family members • Food/refreshments for staff • Promotional items, door prizes, gift cards • Gas cards • Alcoholic beverages
Parent Outreach and Education	<ul style="list-style-type: none"> • Costs associated with meaningful, two-way communication regarding children’s achievement, including: <ul style="list-style-type: none"> ○ Providing meetings at a variety of times for parents unable to attend during the regular school day ○ Home visits for parents unable to attend meetings/events • Materials and trainings that: <ul style="list-style-type: none"> ○ Enable parents to work with their children to improve academic achievement ○ Provide assistance in understanding the State’s academic standards, assessments, how to monitor their child’s progress and work with educators to improve achievement • Academic program night/activity materials 	<ul style="list-style-type: none"> • Stipends for parents or family members • Food/refreshments for staff • Alcoholic beverages • Promotional items, door prizes, gift cards • Gas cards • Alcoholic beverages • Fund-raising activities

Strategy	Allowable Expenditures	Unallowable Expenditures
Parent Outreach and Education	<ul style="list-style-type: none"> • Evidence-based classes, workshops, trainings, and programs for parents and family members <ul style="list-style-type: none"> ○ Outside contractors/consultants ○ Registration fees for parents attending local and in-state workshops and conferences • Transportation and childcare costs to enable parents to participate in school-related meetings and training sessions • Light refreshments (pizza, salad, pastries, coffee) for parents and family members • Newsletters/Mailings/Invitations • Translation services • Parent Resource Center • Kindergarten readiness program • Staff stipends to plan/participate in Title I activities outside contract hours 	

For additional assistance, contact the Office of ESSA-Funded Programs at (518) 473-0295.

Citations

¹ ESSA section §1116(a)(3)(D)

² ESSA section §1116(a)(3)(D)(i)

³ ESSA section §1116(a)(3)(D)(ii)

⁴ ESSA section §1116(a)(3)(D)(iii)

⁵ ESSA section §1116(a)(3)(D)(iv)

⁶ ESSA section §1116(a)(3)(D)(v)